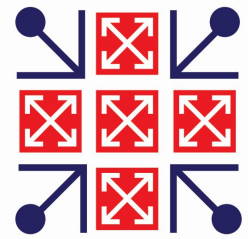


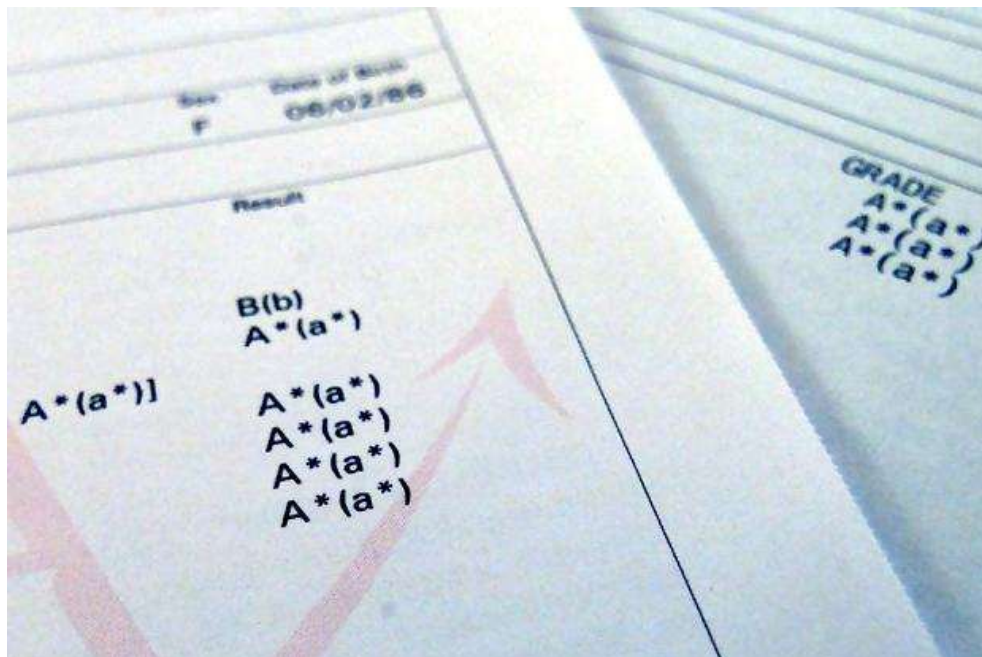
Llantwit Major School Ysgol Llanilltud Fawr



GUIDANCE FOR STUDENTS & PARENTS

AFTER THE EXAMINATIONS Results and Post-Results

Centre Number: 68775



This guide aims to give valuable advice for examination results received by candidates at **Llantwit Major School**.

**Please read this document carefully
and retain it for future reference**

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AFTER THE EXAMINATIONS

Notification of Results

GCE A2:

Results will be available for pick up at 08:30 on **Thursday 15th August 2024**.

Staff will be available in school from **08:30** to deal with any specific exam / careers related guidance you may require.

GCSE:

Results will be available for pick up at 08:30 on **Thursday 22nd August 2024**.

Staff will be available in school from **08:30** to deal with any specific exam / careers related guidance you may require.

An envelope containing a hard copy of the Statement of Results and Awarding Body breakdowns will be available in school to collect on the day. Uncollected envelopes will be posted to the address recorded on our information system.

STATEMENT OF RESULTS (Example)

On results day you will receive a 'Statement of Results'. **THIS IS NOT YOUR FINAL CERTIFICATE.** The statement lists ALL the exams you have taken and any components within the qualification.

A capital letter indicates an **OVERALL** grade. Endorsement grades are listed in the last column in the format P = Pass / M = Merit / D = Distinction.

| Date | Level | Board | Code | Title | Status | Result |
|---------|---------|-------|--------|--|--------|--------|
| 2020-06 | GCE/A | WJEC | 1300QS | Mathematics A Level Cash-in | Cert | A* |
| 2020-06 | GCE/A | WJEC | 1400QS | Biology A Level Cash-in | Cert | A* |
| 2020-06 | GCE/A | WJEC | 1410QS | Chemistry A Level Cash-in | Cert | A* |
| 2020-03 | GCE/ASB | WJEC | 2410QS | Chemistry AS Cash-in | Cert | A |
| 2019-06 | GCE/ASB | WJEC | 2300QS | Mathematics AS Cash-in | Cert | A |
| 2019-06 | GCE/ASB | WJEC | 2400QS | Biology AS Cash-in | Cert | A |
| 2019-06 | GCE/ASB | WJEC | 2720QS | English Literature AS Cash-in | Cert | A |
| 2018-09 | GCSE/FC | WJEC | 3700QS | English Language | Cert | A* |
| 2018-07 | NQF/L2 | LIBF | | LIBF Level 2 Certificate In Financial Capability a | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3110QS | Geography | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3400QS | Biology Cash-in | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3410QS | Chemistry Cash-in | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3420QS | Physics Cash-in | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3550QS | Physical Education | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3720QS | English Literature Cash-in | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 3800QS | French Cash-in | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 4450SA | Religious Stud Cash in (Unitised) | Cert | A* |
| 2018-06 | GCSE/FC | WJEC | 4560SA | Welsh Second L Full Course Cash in | Cert | A* |
| 2018-06 | L1L2/L2 | WJEC | 955001 | Additional Mat Level 2 | Cert | D |
| 2018-06 | WBQ/1&2 | WJEC | 9009Q0 | Welsh Bacc National/Found Cashin | Cert | P2 |
| 2018-06 | WBQ/1&2 | WJEC | 90S9Q0 | Skills Challenge Cert N/F Cash-in | Cert | A |
| 2017-11 | GCSE/FC | WJEC | 3300PH | Mathematics Higher | Cert | A* |
| 2017-11 | GCSE/FC | WJEC | 3310PH | Mathematics-Numeracy Higher | Cert | A* |
| 2017-06 | GCSE/FC | WJEC | 3700QS | English Language | Cert | A |
| 2014-05 | KSKL/L1 | WJEC | 095201 | Improving Lear Level 1-Portfolio | Cert | P |

POST RESULTS SERVICES

Reviews of Marking

All Reviews of Marking (ROMs) should first be discussed with the relevant Head of Department and/or Subject Tutor who will advise on the viability of such a request. The "Review of Marking Form" should then be completed and signed (Appendix B). You will be charged upon application. You will be entitled for a refund if the application for remark has been successful. I.E the grade has been raised. Fees for post-results services are set independently and published by awarding bodies.

In the school's experience, it is unusual for marks to change upwards by more than a marginal amount. However, the school reviews the marks that your child and others have achieved and will advise candidates if we feel there is an anomaly and that the paper should be reviewed. If we are concerned about results received for a particular subject, the school itself will request a review of marking of all those papers (with the candidate's consent)

Review of Marking categories are as follows:

SERVICE 1 CLERICAL CHECK

This service included the following checks:

That all parts of the script have been marked. The totalling of marks. The recording of marks. The application of any adjustments. The application of grade thresholds. The application of any special consideration, where applicable (indicate on form). The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit/component included in the enquiry. The target for completion is within 20 calendar days of exam board receiving request.

SERVICE 2 (Mark review)

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components of both unitised and linear specifications.

The deadline for completion is within 30 calendar days of the awarding body receiving the request. This service will include:

- the clerical re-checks detailed in Service 1;
- a review of marking as described above;
- if requested, a copy of the reviewed script(s) for those units/components included as part of the Access to Scripts service. (If the nature of the unit/component is such that access to scripts cannot be arranged, such as externally assessed GCE AS and GCE A2 Modern Foreign Language Speaking tests, then a report/copy of the record sheet may be requested. Awarding bodies will advise centres of the mechanism by which reports may be requested.)

PRIORITY SERVICE 2P (Mark review)

This service is as Service 2. However, it is only available if a GCE A-level candidate's place in higher education is dependent on the outcome.

Any applications not meeting these criteria will be treated as normal Service 2 requests. The deadline for completion is within 18 calendar days of the awarding body receiving the request.

ATS (Access to Script)

A photocopy or the original of the student's script.

REVIEWS OF MARKING AND MODERATION (ROMM)

| SERVICE | DESCRIPTION | COST/UNIT | APPLICATIONS DEADLINE | OUTCOME ISSUED |
|------------|--|------------|----------------------------|---|
| Service 1 | Clerical re-check | £11 | 26 th September | Within 10 calendar days of application |
| Service 2 | A clerical re-check, a post-results review of marking and a statement of the marks by unit/component for a candidate: GCSE and other Level 1 / Level 2 qualifications GCE and other Level 3 qualifications | £40 £46 | 26 th September | Within 20 calendar days of application |
| Service 2P | Priority Service 2 (GCE and other Level 3 qualifications only) | £55 | 22 nd August | Within 15 calendar days of application |
| Service 3 | Post-results review of moderation. Not available for individual candidates. Fee charged per candidate reviewed (charged up to a maximum of 20 candidates) | £32 | 26 th September | 35 calendar days of receiving original sample |

*Centres must obtain written consent from a candidate for a clerical re-check and review of marking as candidates marks and grades may be lowered. A review of marking application cannot, under any circumstances, be cancelled once the review of marking outcome has been issued by WJEC.
Written candidate consent is not required for a review of moderation. Candidates' marks may be lowered but their published subject grades will not be lowered in the series concerned. A lower mark may be carried forward to future certification.*

SUBMISSION OF REQUESTS

- a) All requests on behalf of internal candidates must be submitted by the Head of the centre or an authorised member of centre staff.
- b) All correspondence with WJEC on behalf of internal candidates must be undertaken by the centre and not by candidates or their parents /guardians.
- c) All applications must be made online using the facility on the secure website.
- d) If the service is required in Welsh, please indicate by ticking the appropriate box.
- e) Coursework in the possession of the centre must be sent to: WJEC, Unit A16/A17, Gwaelod y Garth Road, Treforest Industrial Estate, Pontypridd, CF37 5XF
- f) Please indicate very clearly the unit/component for which the application is made.
- g) It is advisable to make applications for all units/components within a qualification at the same time as the initial application. Please note once the result of a ROMM has been issued we are unable to amend or withdraw the result.
- h) Private candidates are encouraged to seek advice and apply through their entering centre but may apply directly by e-mailing prs@wjec.co.uk stating the candidate and centre name and number.

REVIEW OF MODERATION

A post-results review of moderation of GCSE and GCE Design and Technology and Art and Design: £320 per unit/component reviewed at the visit (up to one day per unit/component. Where entries are above 30 candidates per unit/component additional days may be required, each day chargeable at £320).
Not available for individual candidates.

MARK SCHEMES

Mark schemes will be made available via the WJEC secure website

NOTICE TO CENTRES


The work of all candidates for whom a review of marking or moderation application has been submitted must be retained by WJEC for no fewer than 12 months after the notification of the outcome of the review.

WJEC will not charge under the following circumstances

1. Where a review of marking results in the amendment of a unit grade.
2. Where a review of marking results in the amendment of a qualification grade. (Associated units in the review will also not be charged).
3. Where a review of moderation results in centre marks being reinstated.

| Summer 2024 series | |
|---|---|
| Results released | 15 August 2024 |
| Reviews of marking and moderation (ROMM) | 15 August 2024 until: |
| | Service 1 26 September 2024 |
| | Service 2 26 September 2024 |
| | Service 3 NA |
| Service P2 22 August 2024 | |
| Access to scripts (ATS) | 15 August 2024 until: |
| | ATSPE 26 September 2024 |
| | ATSO 26 September 2024 |
| | ATSC 13 December 2024 (this also applies to the free ATS portal - Script viewer) |

Clerical check (Service 1) 

Review of marking of externally assessed components (Service 2) 

| Qualification | Fee |
|---|---------------|
| Edexcel Level 1 and Level 2 components/units Edexcel GCSE* Edexcel International GCSE Edexcel Awards in mathematics Edexcel Functional Skills | £44.50 |
| Edexcel Level 3 components/units Edexcel AEA Edexcel AS and A level* Edexcel Awards in mathematics Mathematics in Context (Level 3 Core Maths) | £51.70 |
| BTEC components/units BTEC Level 1/Level 2 Firsts BTEC Level 2 Technicals BTEC Level 3 Nationals | £44.50 |

> * Refer to our additional information for centres requesting reviews of drama and language results

CERTIFICATES

Certificates are received in school early November.

JCQ regulations state that certificates should be kept within the school for 12 months. However we hold onto certificates for about 4 years. Please try to collect within 12 months as this could change. If they remain uncollected they may be disposed of securely.

Certificates are important documents. Most educational institutions and potential employers will ask to see your original certificates. If you lose or fail to collect your Certificates, you will need to obtain duplicates from the relevant Awarding Body. The Awarding Bodies no longer replicate certificates unless you can prove they were destroyed by theft, fire or flood; they will only issue a Statement of Achievement. This currently costs in the region of £40.00 per 'Statement of Achievement'.



AQA City & Guilds CCEA Edexcel OCR SQA WJEC

Produced on behalf of: AQA, CCEA, Edexcel, OCR and WJEC.

Notice to Centres

Unclaimed Certificates

The Awarding Bodies have agreed to implement a standard procedure for dealing with unclaimed certificates.

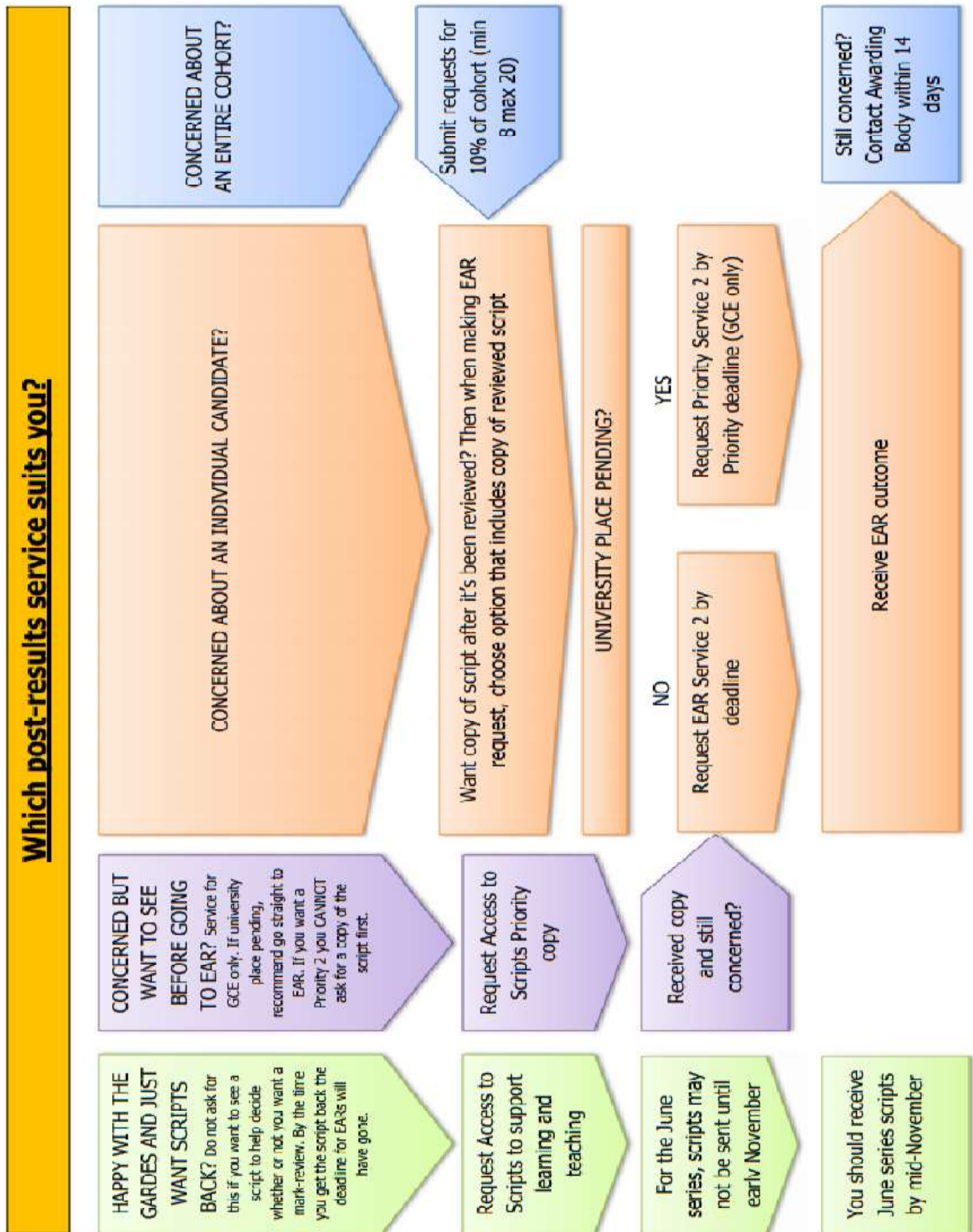
Centres may destroy any unclaimed certificates by a secure method (for example by shredding or incineration) after holding them for a period of 12 months from the date of issue. A record of all certificates destroyed by a centre should be kept for a further period of four years from the date of their destruction.

Any queries concerning the destruction or secure disposal of unclaimed certificates should be directed to the awarding body that issued the certificates.

APPENDICES

Appendix A

Which post-results service suits you.





Clerical re-checks, reviews of marking and appeals

AQA OCR Pearson WJEC

Candidate consent form

Information for candidates

The following information explains what may happen following a clerical re-check, a review of marking and any subsequent appeal.

If your school or college submits a request for a clerical re-check or a review of the original marking, and then a subsequent appeal, for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with the clerical re-check or review of marking, you **must** sign the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the clerical re-check or review of marking being submitted.

Candidate consent form

| | |
|--|--|
| Centre number <input style="width: 90%;" type="text"/> | Centre name <input style="width: 90%;" type="text"/> |
| Candidate number <input style="width: 90%;" type="text"/> | Candidate name <input style="width: 90%;" type="text"/> |

Details of review (Awarding Body, Qualification level, Subject title, component/unit)

I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: Date:

This form should be retained on the centre’s files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.

Appendix B – Access to Scripts – Candidate consent form for access to and use of examination scripts



AQA City & Guilds CCEA OCR Pearson WJEC

Access to Scripts

Candidate consent form for access to and use of examination scripts

| | |
|-----------------------------|---------------------|
| Centre number | Centre name |
| Candidate number | Candidate name |
| Qualification level/subject | Component unit/code |

I consent to my scripts being accessed by my centre.

Tick ONE of the boxes below:

- If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine.

Signed: Date:

This form should be retained on the centre's files for at least six months.